COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4
<ol> <li>Topic (one sentence description of the decision being sought)</li> <li>Who will take Decision</li> <li>Give Date or Period within which Decision is to be taken</li> <li>Directorate Contact</li></ol>	<ul> <li>(5) Principal Groups/Organisations to be consulted before decision is made</li> <li>(6) Method of Consultation</li> </ul>	<ul> <li>(7) Name of person(s) to whom representations can be made ⊠ <sup>∞</sup></li> <li>(8) When should they be made by (closing date)</li> </ul>	<ul> <li>(9) List documents submitted to Cabinet/Cabinet Member(s) in respect of the Decision. Is this information unrestricted or exempt</li> <li>(10) Date first entered in Notice</li> </ul>
KEY 50/18/19	(5) Not applicable.	(7) Roger Walton, Director of Environment & Corporate	(9) Report to Cabinet (Unrestricted)
(1) Restoration of Maison Dieu, Dover	(6) Not applicable.	Assets – 01304 872420	(10) 7 December 2018
(2) Cabinet		(8) 4 January 2019	
(3) 14 January 2019			
<ul> <li>(4) Roger Walton, Director of Environment &amp; Corporate Assets</li> <li>(<u>roger.walton@dover.gov.uk</u>; 01304 872420)</li> </ul>			
Brief Details of Item:			
(Please provide information about the contents of this item and the reason for decision.) To receive a report seeking agreement to delegate authority to officers to make the consultant appointments required to progress the project.			
Deadline for Item:			
(Please indicate the date and whether this is statutory, operational or to meet the requirements of another agency.)			
A decision is required for operational reasons to enable the project to progress in a timely manner.			